

Curriculum Vitae



Personal Information

Name Tudor Tihon
Email ted.tihon@gmail.com
Nationality Republic of Moldova / Romania
Birth Date 11.02.1990
Marital status Married
Mother language Romanian

Work Experience

- **02/2014-09/2016** – Head of eTransformation Department, Ministry of Justice, Republic of Moldova;

Duties:

- ✓ IT Projects Management;
- ✓ Time and cost estimation;
- ✓ Re-engineering of actual work procedure;
- ✓ Re-engineering of public services;
- ✓ Document preparation for public procurement in IT;
- ✓ Control of the public procurement in IT;
- ✓ Control of the IT contracts implementation;
- ✓ Identification of new partnerships;

Accomplished Main Goals:

- ✓ Market launch of Pledge Register, ver.2, (www.gu.justice.gov.md);
- ✓ Reengineering of the public service “Company and NGO Online Registration”, (www.regunic.justice.gov.md)
- ✓ Reengineering of the public service “eMandate”;

- ✓ Reengineering of the Bailiffs' working activities through the project "Register of Enforcement Proceedings", (www.rpe.justice.gov.md);
 - ✓ Reengineering of the public service "Birth Registration", project "eBirth", with the support of "Czech Development Agency";
 - ✓ Development of the official website for The Government Agent for the European Court of Human Rights (www.agent.gov.md);
 - ✓ Development of the "Arrests Electronic Register" "eArrest";
 - ✓ Implementation of *DocuShare* (Electronic Archive);
- **2012-2013** – Lawyer Assistant, Lawyer Chibac Isai, Chisinau, Moldova;
 - Duties:**
 - ✓ Court documents preparation;
 - ✓ Probes investigation.
- **2012-2014** – Developer/Coordinator of social project „EnjoyMoldova.org”;
 - Duties:**
 - ✓ Creation of the site *EnjoyMoldova.org*;
 - ✓ Content posting (writing/translating posts, taking photos);
 - ✓ Partnerships identification;
 - ✓ Promotion of the site.

Education and Training

- **2013-2015** – Master's Degree, International Law Program, Law Faculty, State Institute of International

Relationships, Chisinau, Moldova;

- **2009-2013** – Law Faculty, State Institute of International Relationships, Chisinau, Moldova;
- **April 2013** – Graduation Practice, Directorate for International Legal Cooperation, Ministry of Justice of the Republic of Moldova;
- **Summer 2012** – Practice, Directorate for International Legal Cooperation, Ministry of Justice of the Republic of Moldova;
- **2006-2009** – International Management Lyceum, Chisinau, Moldova;

Personal Skills

Foreign languages

English – Level C1; Can understand a wide range of demanding, longer texts, and recognize implicit meaning. Can express ideas fluently and spontaneously without much obvious searching for expressions.

Russian – Level C1; Can use language flexibly and effectively for social, academic and professional purposes. Can produce clear, well-structured, detailed text on complex subjects, showing controlled use of organisational patterns, connectors and cohesive devices.

German – Level B1; Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise whilst travelling in an area where the language is spoken.

Communication skills

- Confident, articulate and professional speaking abilities;
- Speaking in public, groups, or via electronic media;

	<ul style="list-style-type: none"> • Excellent presentation and negotiation skills;
Organisational/managerial skills	<ul style="list-style-type: none"> • Possess entrepreneurial spirit; • Dynamic, result-oriented problem solver; • Skilled at evaluating options and generating solutions; • Combine patience, determination, and persistence to troubleshoot the problems; • Culturally sensitive and internationally traveled leader; • Team leader and team player; • Enjoy working as a team member as well as independently; • Planning, budgeting, goal setting, or scheduling; • Organizing time or events; • A genuine desire to achieve, excel and evolve; • Ability to grasp new ideas and integrate them into desired results; • Creating new ideas, new ways of doing things; • Goal-oriented and results-driven; • Remains calm in stressful situations.
Computer skills	<ul style="list-style-type: none"> • MS Windows, MS Office. • Adobe Photoshop; Adobe Dreamweaver. • WEB skills: Wordpress, SEO, Domaining • Some knowledge of Python, Html + Css.
Driving licence	<ul style="list-style-type: none"> • Category B (Driving license since 2008)
Hobby	Basketball; Renewable energy.